

# AGENDA SUPPLEMENT (1)

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**Meeting:** Malmesbury Area Board  
**Place:** Malmesbury School, Corn Gastons Malmesbury SN16 0DF  
**Date:** Wednesday 10 September 2014  
**Time:** 5.00 pm

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**The Agenda for the above meeting was published on 2 September 2014. The grant application is attached to this Agenda Supplement.**

Please direct any enquiries on this Agenda to Adam Brown (Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718038 or email [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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10 **Area Board Funding** *(Pages 1 - 4)*

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DATE OF PUBLICATION: 2 September 2014



Grant Applications for Malmesbury on 10/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
879	Community Area Grant	St. Marys Hall New Kitchen	1st Malmesbury (King Athelstan) Scout Group	£1367.50

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**Submitted:** 22/07/2014 14:50:19

**ID:** 879

**Current Status:** Application Received

**To be considered at this meeting:**  
10/09/2014 Malmesbury

**1. Which type of grant are you applying for?**  
Community Area Grant

**2. Amount of funding required?**  
£501 - £5000

**3. Are you applying on behalf of a Parish Council?**  
No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**  
St. Marys Hall New Kitchen

**6. Project summary:**  
To replace an old dilapidated kitchen.

**7. Which Area Board are you applying to?**  
Malmesbury

**Electoral Division**  
Malmesbury

**8. What is the Post Code of where the project is taking place?**

SN16 0AH

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£18298.00

**Total Expenditure:**

£28859.00

**Surplus/Deficit for the year:**

£10561.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3790.00

**Why can't you fund this project from your reserves:**

Our reserves are very low at present. We have a new committee and it is our aim to bring the reserves up to a reasonable level by fundraising to safeguard the future of Malmesbury Cubs and Scouts. Regarding the deficit, please note that we received a grant for Â£10,000 from the lottery fund in 2012. This was to provide railings around the hall which was received in the previous financial year, but it was spent this financial year, thus the true deficit was Â£561.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost	£2735.00		
Total required from Area Board	£1367.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
Removal and disposal of old kitchen	250.00	Fundraising	217.50

Tiling of walls and floor	540.00	Unskilled volunteer labour (15 days x £50)	750.00
Repair and preparation of walls	150.00	Skilled volunteer labour (4 days x £100)	400.00
Decorating walls	175.00		
Doors, cupboards and draws	300.00		
Joinery	450.00		
Sink, taps and plumbing	340.00		
Cooker and electrics	360.00		
Fridge	170.00		
<b>Total</b>	<b>£2735</b>		<b>£1367.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Malmesbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A modern working kitchen in St. Marys Hall will strengthen the community in Malmesbury. It will reinvigorate the building, extending opportunities and keeping it tenable for the many local groups who rely on it. The kitchen is used almost every day by lots of groups; Beavers, Cubs, Scouts, Brownies, Girl Guides, Cross Hayes Preschool and a children's Drama Group. In total about 280 of Malmesbury children and their families regularly use the hall. It will mean new activities and events can be held for the existing groups, and also should help to attract more bookings for social parties or other community groups to use the hall. This could bring-in new income to help with the burden of maintaining a listed building. The project will also bring together many local people who have volunteered to give their time to help with the renovation to minimise costs. The current facilities are very rundown and a refit is desperately needed. It would produce an attractive, functional kitchen which would meet modern health and safety standards. This project meets many of the local Area Boards priorities. The primary role of the hall is to support groups concerned with childrens wellbeing and development so they can better achieve their potential. It brings young people into contact with dedicated youth workers. It encourages more people to volunteer in the community and become youth workers. It encourages the development of social activity with

a strong physical activity. It also enhances the venue making it more attractive to host cultural events and functions which bring people together. It will give a new lease of life to a vital old building. It will keep it viable and guarantee its future and as well as the futures of the various Malmesbury community groups it supports. This project would have a very positive effect on hundreds children and the wider community for many years to come.

**14. How will you monitor this?**

An experienced project manager has volunteered to oversee and organise the kitchen refit.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will raise funds through fundraising activities with the various groups who use the kitchen.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.